

**IDAHO BARBER AND COSMETOLOGY SERVICES LICENSING BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 9/14/2020**

**BOARD MEMBERS PRESENT:** Debra J Thompson - Chair  
Merrilyn Cleland  
Thomas E Grimsman  
Wendy S Rucker  
Brian Porter  
Lindy High

**BOARD MEMBERS ABSENT:** Geneal Thompson

**DIVISION STAFF:** Dawn Hall, Section Chief  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Krema, General Counsel  
Eric Nelson, Board Prosecutor  
Allegra Earl, Board Specialist

**OTHERS PRESENT:** Rachel Madsen, Southeastern Idaho Technical  
Charter School

The meeting was called to order at 8:01 AM MDT by Debra J Thompson.

**EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206 (1) (f) to discuss pending or imminent litigation with legal counsel. It was seconded by Ms. Rucker. It was seconded by Ms. High. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Mr. Porter, aye; Ms. High, aye; and Ms. Rucker, aye. Motion carried.

Mr. Krema clarified for the Board that the related section of code should be d, not f.

Ms. Cleland made a motion to amended the previous motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The second agreed. The vote was: Ms. D Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Mr. Porter, aye; Ms. High, aye; and Ms. Rucker, aye. Motion carried.

Ms. Cleland made a motion to come out of executive session. It was seconded by Ms. Rucker. Motion carried.

**DISCIPLINE**

Mr. Nelson presented several Stipulation and Consent Orders in case numbers: BCB-2020-42/43; BCB-2020-168/169; BCB-2020-170/171; BCB-2020-172; BCB-2020-180; and BCB-2020-206. Ms. Cleland made a motion to approve the Consent Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Mr. Porter. Motion carried.

Ms. Peel presented several Settlement Orders in case numbers: BCB-2021-4/5; BCB-2021-6/7; BCB-2021-10/11; BCB-2021-12; BCB-2021-13; and BCB-2021-14/15. Ms. Rucker made a motion to approve the Consent Orders and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Cleland. Motion carried.

Ms. Cleland made a motion to allow deferment of payment in case number BCB-2019-184. It was seconded by Mr. Porter. Motion carried.

## **BOARD BUSINESS**

### **TESTING UPDATE**

Ms. Earl updated the Board regarding a situation that had come up with the esthetics examinations that were being administered in Spokane, Washington. The administrator had been giving an outdated exam. Ms. Earl stated that she had been in contact with the office manager, Melanie Thurlow, regarding the issue and that it had been resolved quickly. All affected examinees had passed.

After some discussion, the Board took no action.

### **APPRENTICESHIPS**

Ms. Earl asked the Board if an item could be added to the To Do List to audit any active apprenticeships every six (6) months. She said that the letter that would be sent to all establishments with apprentices requesting an update on each apprentice's status.

Ms. Cleland made a motion that apprenticeships be audited every six (6) months. It was seconded by Ms. Rucker. Motion carried.

### **FREQUENTLY ASKED QUESTIONS**

Ms. Earl updated the Board on the frequently asked questions (FAQ). She said that the FAQ have been working and wanted to add a couple of new questions and answers. She said that the first question that would be added would be explaining how an out-of-state student would take the Idaho exams. The second question is regarding federal student aid. Ms. Earl stated she would also be working with a local school to find additional resources for students.

### **EXECUTIVE SESSION**

Ms. Cleland made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. High. The vote was: Ms. D

Thompson, aye; Mr. Grimsman, aye; Ms. Cleland, aye; Mr. Porter, aye; Ms. High, aye; and Ms. Rucker, aye. Motion carried.

Ms. Cleland made a motion to come out of executive session. It was seconded by Ms. Rucker. Motion carried.

## **APPLICATIONS**

Ms. Cleland made a motion to approve the following for licensure:

SEITEC/WEST SIDE	
COSMETOLOGY SCHOOL	CC-276959
BRADLEY TRACY "TAD"	B-278024
CLUFF JUDITH LOUISE	CAPR-276950
DANG THAI AN	NT-277887
LONG MAI DUY	NT-278074
OH JOSHUA HEEJONG	BRI-277791
OMANOVIC ARIANA	CAPR-277989
ROSE KELLY RAE	CI-277510
WILLIAMS WANICHA	RC-277133

It was seconded by Ms. High. Motion carried.

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901041824

It was seconded by Ms. Rucker. Motion carried.

Ms. Cleland made a motion to approve the following pending receipt of additional information:

901177127

It was seconded by Ms. Rucker. Motion carried.

**NEXT MEETING** was scheduled for October 19, 2020 at 8:30 AM MDT.

## **ADJOURNMENT**

Ms. Cleland made a motion to adjourn the meeting at 9:01 AM MDT. It was seconded by Ms. High. Motion carried.

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Debra J Thompson, Chair